

Sessional Test

2021

B.A. Semester-V

Subject: English SE

Paper: ENG-SE-5014

Full Marks: 20

Time: 1 Hour

The figures in the margin indicate full Marks

A. Answer any five ($1 \times 5 = 5$)

1. Define communication
2. Give an example of non-verbal communication
3. Punctuate the following line

Rama said I the son of Dasaratha and now the king of Ayodha will work for the peace and prosperity of my kingdom

4. What are the processes of a good writing? Mention them
5. Mention two characteristics of a bad technical writing
6. What is a resume?
7. What is the difference between resume and bio-data?

B. Answer any three ($3 \times 5 = 15$)

1. Write a listing paragraph about the uses and misuses of social media
2. Write a resume of yourself applying for the post of a technical assistant in a company
3. Write an email to the registrar of a university applying for a duplicate copy of your lost B.A. pass certificate
4. An NGO that works for conservation is looking for a volunteer. How would you write a letter to show your intent to work as a volunteer? Prepare a letter along with your resume
5. Prepare a bio-date of yourself while applying for a vacant post of an assistant teacher in English at XYZ Primary school.